

To: All Members of the EXECUTIVE

When calling please ask for:

Emma McQuillan, Democratic Services
Manager

Policy and Governance

E-mail: emma.mcquillan@waverley.gov.uk

Direct line: 01483 523351

Calls may be recorded for training or monitoring

Date: 19 February 2016

Membership of the Executive

Cllr Robert Knowles (Chairman)
Cllr Julia Potts (Vice Chairman)
Cllr Brian Adams
Cllr Kevin Deanus
Cllr Carole King

Cllr Tom Martin
Cllr Wyatt Ramsdale
Cllr Stefan Reynolds
Cllr Simon Thornton

Dear Councillors

A meeting of the EXECUTIVE will be held as follows:

DATE: TUESDAY, 1 MARCH 2016

TIME: 6.45 PM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

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NOTES FOR MEMBERS

Contact Officers are shown at the end of each report and members are welcome to raise questions, make observations etc. in advance of the meeting with the appropriate officer.

Prior to the commencement of the meeting, the Chairman to receive any informal questions from members of the public, for a maximum of 15 minutes.

AGENDA

1. **MINUTES**

To confirm the Minutes of the Meeting held on 2 February 2016 (to be laid on the table half-an-hour before the meeting).

2. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

3. **DECLARATIONS OF INTERESTS**

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public for which notice has been given in accordance with Procedure Rule 10.

5. **EXECUTIVE FORWARD PROGRAMME** (Pages 9 - 12)

To receive the forward programme of Executive decisions for Waverley Borough Council.

6. **BUDGET MANAGEMENT REPORT** (Pages 13 - 20)

[Portfolio Holder: Councillor Wyatt Ramsdale]
[Wards Affected: All Waverley Wards]

The report provides a review against the 2015/16 budget for the General Fund and the Housing Revenue Account forecast to 31 March 2016 based on the

latest information available.

Recommendation

It is recommended that the Executive notes the report and gives approval to

- 1. the setting aside of £50,000 of the additional car park income generated from the new tariffs into an earmarked reserve at year end be approved to cover the cost of modifying the car park machines;**
 - 2. the rescheduling of £40,000 of the 2015/16 budget for Frensham Common Site Facilities Development into 2016/17 be approved, see paragraph 14;**
 - 3. the rescheduling of £120,000 of the 2015/16 budget for The Philips Memorial project into 2016/17 be approved, see paragraph 15;**
 - 4. the rescheduling for the Customer and Corporate Services projects set out in paragraph 16 be approved;**
 - 5. the rescheduling of £50,000 of the 2015/16 budget for the car park rolling programme into 2016/17 be approved, see paragraph 17; and**
 - 6. a virement of £50,000 from HRA Cyclical and Planned work into HRA Void work be approved, see paragraph 19.**
7. THAMES BASIN HEATHS SPECIAL PROTECTION AREA (SPA) AVOIDANCE STRATEGY REVIEW: DRAFT FOR CONSULTATION (Pages 21 - 44)

[Portfolio Holder: Councillor Brian Adams]
[Wards Affected: All Waverley Wards]

New visitor survey information for Farnham Park shows scope for increasing the capacity of the park to provide Suitable Alternative Natural Greenspace (SANG) in accordance with the SPA Avoidance Strategy. In order to release the extra capacity, the Avoidance Strategy needs to be reviewed, including the current tariff for developer contributions towards the provision of SANG and the programme of Strategic Access Management and Monitoring (SAMM). Consultation is required with Natural England and other constituent members of the SPA Joint Strategic Planning Board.

Recommendation

It is recommended that the draft Thames Basin Heaths SPA Avoidance Strategy (Review) be approved for public consultation.

8. APPROVAL TO SUBMIT PLANNING APPLICATIONS FOR THE CONVERSION OF FOUR COMMUNITY ROOMS (Pages 45 - 48)
[Portfolio Holder: Councillor Carole King]
[Wards Affected: All Waverley Wards]

The purpose of this report is to seek approval to submit planning applications to enable the conversion of four of the community rooms to affordable homes.

Recommendation

It is recommended that approval be given to the submission of planning applications to enable the four community rooms at Griggs Meadow, Gorselands, Stonepit Close and Woodyers Close to be converted to provide 5 affordable homes to meet local housing need.

9. FRENSHAM GREAT POND AND COMMON SITE AMENITIES UPGRADE PROJECT (Pages 49 - 62)
[Portfolio Holder: Councillor Simon Thornton]
[Wards Affected: Frensham Dockenfield and Tilford]

The purpose of the report is to provide the Executive with an update on progress in delivering the Frensham Great Pond and Common amenities upgrade project and to seek various approvals to progress the project further.

Recommendation

It is recommended that

1. **a Common Land consultation be undertaken and an application for Common land consent be submitted to the Planning Inspectorate (PINS) in September 2016;**
2. **a planning application be submitted for the construction of a new facility, carpark reconfiguration, new play area and the demolition of existing building following the application to PINS; and**
3. **subject to the above being approved and a satisfactory business case, to give delegated authority to undertake a construction tender process to the Director of Finance and Resources and Director of Operations in consultation with the Portfolio Holders for Finance and Community Services.**

10. POST PAYMENT PARKING SCHEME PILOT (Pages 63 - 68)
[Portfolio Holder: Councillor Kevin Deanus]
[Wards Affected: Cranleigh East; Cranleigh West]

One of the commitments in the Parking Strategy Review was to continue to explore alternative payment systems to maximise flexibility for the customer and encourage increased use of Waverley car parks.

The report considers a system known as 'Post Payment Parking' which enables customers to pay for the time they have stayed when they leave the car park rather than pay and display in advance. The proposal was considered previously but was not recommended due to the set up costs. An opportunity has now arisen to obtain external funding for the installation of the system on a trial basis.

Experience in other Councils has shown an increase in car park use and income levels as a result of the introduction of this system. It is therefore proposed that, subject to a successful application for funding, a trial of the system is implemented in Village Way and Stocklund Square Car Parks in Cranleigh.

Recommendation

It is recommended that

- 1. officers be authorised to proceed with the bid for grant funding from the Surrey County Council Town Centre Revitalisation Fund (£250,000 to £350,000) and if unsuccessful proceed with a bid for grant from the Surrey County Council Local Centre Improvement Fund (up to £30,000);**
- 2. subject to obtaining the required external funding, officers be authorised to proceed with the installation of the Post Payment Parking Scheme in Village Way and Stocklund Square car parks in Cranleigh for a trial period of one year; and**
- 3. a review of the impact of the scheme on use and income be carried out at the end of the trial period of one year.**

11. WEYDON LANE FORMER LANDFILL SITE - OPTIONS REVIEW (Pages 69 - 90)

[Portfolio Holder: Councillor Simon Thornton]
[Wards Affected: Farnham Firgrove]

The Council has been exploring the scope and viability of undertaking works on the former Landfill site on Weydon Lane, Farnham to enable greater public use, for example, for formal recreational use.

At its meeting on 25 November 2014, the Corporate Overview and Scrutiny Committee endorsed the short term management plan for the site and recommended to the Executive that a Special Interest Group (SIG) be established to assist the Portfolio Holder in reviewing future options for the site. The Executive subsequently agreed that a SIG be formed. The SIG was chaired by the Portfolio Holder for the Environment, Cllr Simon Thornton, and comprised Cllrs Pat Frost, Michael Goodridge, Jill Hargeaves and Chris Storey.

The Terms of Reference of the SIG are attached as Annexe 1. This report summarises the options identified for the future use of the site, appraises their viability and recommends a way forward to the Executive.

Recommendation

It is recommended that the Executive considers the findings of the Weydon Lane Special Interest Group and recommends to the Council that

- 1. a supplementary estimate of £50,000 be approved to undertake a detailed feasibility study into relocating the Farnham Football Club on to the Weydon Lane Site and making available their current site for housing; and**
- 2. Ward Councillors and Farnham Town Council be consulted on this option.**

12. SURRENDER AND RENEWAL OF GROUND LEASE - FARNCOMBE WANDERERS CRICKET PAVILION (Pages 91 - 94)

[Portfolio Holder: Councillor Tom Martin, Councillor Simon Thornton]
[Wards Affected: Godalming Farncombe and Catteshall]

Agreement is sought for the surrender of the existing lease and the grant of a new lease of up to 50 years for the Farncombe Wanderers Cricket Club.

Recommendation

It is recommended that Farncombe Wanderers be permitted to surrender its existing lease and be granted a new lease on terms and conditions set out in the (Exempt) Annexe with other terms and conditions to be negotiated by the Estates and Valuation Manager.

13. EXECUTIVE DIRECTOR'S ACTIONS

To note the following action taken by the Executive Director after consultation with the Chairman and Vice-Chairman since the last meeting. The Register of Decisions will be laid on the table half an hour before the meeting:

i. Tree Risk Management

To authorise a virement of £25,000 to supplement the tree safety budgets in Parks and Countryside and enable urgent tree works to be carried out.

14. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:-

Recommendation

That, pursuant to Procedure Rule 20, and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item(s) on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

15. PROPERTY DISPOSAL- FARNCOMBE (Pages 95 - 98)
[Portfolio Holder: Councillor Carole King]

To consider the (Exempt) report, attached.

16. DISPOSAL OF LAND - FARNHAM (Pages 99 - 104)
[Portfolio Holder: Councillor Tom Martin]

To consider the (Exempt) report, attached.

17. ANY OTHER ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider matters (if any) relating to aspects of any reports on this agenda which, it is felt, may need to be considered in Exempt session.

**For further information or assistance, please telephone
Emma McQuillan, Democratic Services Manager, on 01483 523351 or
by email at emma.mcquillan@waverley.gov.uk**